



NOW HIRING: Material Handler

Location: Coastal Electric Cooperative
Department: Engineering & Operations
Reports To: Engineering Manager
Posting Date: December 8-January 8, 2026
FLSA Status: Non-Exempt
Pay Range: \$45,818-55,638
Apply at: recruiting@coastalelectric.coop

What You'll Do

The Warehouse Material Handler is responsible for maintaining materials, supplies, and tools stored in Coastal Electric Cooperative's warehouse. This position supports both in-house crews and contractors by ensuring efficient receipt, storage, and distribution of materials.

Essential Duties and Responsibilities

- Receive and inspect incoming materials from suppliers.
 - Assist in-house crews and contractors in compiling materials for work orders.
 - Relocate and stage materials from storage areas to designated pickup locations.
 - Participate in material inventory counts and assist in generating weekly ordering lists for the purchasing agent.
 - Operate a forklift, pallet lift, and other warehouse equipment safely and efficiently.
 - Maintain a clean, organized, and safe warehouse facility.
 - Ensure outgoing packages are prepared and picked up by the designated shipping company.
 - Perform other job-related duties as assigned by management.
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What We're Looking For

Education & Experience

- High school diploma or state equivalency certificate required.
- Ability to read, analyze, and interpret technical journals, safety documentation, and other work-related materials.
- One (1) to two (2) years of related experience and/or training, or an equivalent combination of education and experience.

- Current forklift certification required.
- Valid Georgia driver's license with a clean driving record; must be maintained throughout employment.
- Ability to lift and move up to fifty (50) pounds.
- Strong verbal and written communication skills.

Why Work With Us?

At Coastal Electric Cooperative, we offer more than a paycheck. We offer a **mission-driven workplace**, focused on **safety, service, and community impact**.



□ Our Benefits Include:

- Medical, Dental & Vision Insurance
- Health Savings Account, HSA
- Medical Opt Out Stipend
- 401(k) & Defined Pension Plan
- Paid Time Off, Catastrophic Illness Leave & Holiday Pay
- Professional Growth & Training
- Life and Disability Insurance
- And so much more

How to Apply



Submit your resume to: recruiting@coastalelectric.coop



Deadline: January 8, 2026



Internal Applicants

Current Coastal Electric Cooperative employees should complete an **Internal Applicant Form** (available in HR) and submit a resume to:

Natalyn Morris, Human Resources Coordinator

Deadline for internal submissions: December 15, 2025

This job description is not intended to be all-inclusive. Other duties may be assigned as needed. Coastal Electric Cooperative reserves the right to revise job roles and responsibilities.

AFFIRMATIVE ACTION / EQUAL OPPORTUNITY EMPLOYER / DRUG-FREE WORKPLACE